



American Institute of Law

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American Institute of Law

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ADMINISTRATION

Edward R. Green, JD	President and Dean
Melvin Morrison, BBA	Vice President, Director of Admissions
Chester S. Zaluga, JD	Administrator and Registrar
Richard Page, JD, C.P.A.	Financial Advisor

FACULTY

Edward R. Green, Dean, First-Year Law Professor

- Juris Doctor, Magna Cum Laude, Valedictorian; *Simon Greenleaf University, School of Law*
- Licensed California and Utah attorney and legal educator for over twenty-five years
- Dean and First-Year Law Professor, *American Heritage University, School of Law, 2010-2015*
- Founding Dean and Emeritus Professor of Law, *Abraham Lincoln University, School of Law, 1996-2010*

Chester S. Zaluga, Dean of Administration, Registrar, Professor

- Juris Doctor, Summa Cum Laude, Valedictorian; *Abraham Lincoln University, School of Law*
- Master Business Administration, Summa Cum Laude, Valedictorian; *National University, Los Angeles*
- Master of Arts, Systems Behavioral Science; *Goddard College, Plainfield Vermont*
- Bachelor of Arts, Mathematics; *University of Southern California, Los Angeles*
- Professor, *American Heritage University, School of Law, 2011-2014*
- Adjunct Professor, *Abraham Lincoln University, School of Law, 2007-2010*
- Licensed California practicing attorney in the areas of Criminal Defense and Immigration

Michael P. Dowd, Professor

- Juris Doctor, *University of Houston.*
- Bachelor of Arts, Cum Laude, *California State University, Long Beach*
- Adjunct Professor, *Abraham Lincoln University, School of Law, 2010-2011*
- Adjunct Professor, *University of La Verne, 2007-2011*
- Supervising Deputy District Attorney, *San Bernardino County District Attorney's Office, 1996-2017*
- Chief Assistant City Prosecutor, *City of Pasadena, 2017-Present*

Sheldrin Ruiz, Professor

- Juris Doctor, American Heritage University, School of Law
- Master of Arts, Latin American Studies, California State University, Los Angeles
- Licensed California practicing attorney

Lawrence Markey, Professor

- Graduated from Michigan Law School Magna Cum Laude
- University of southern California, School of Business
- Licensed California practicing attorney
- Primary are of practice: family law, divorce, child custody, support and domestic violence

MISSION

Our mission is to provide quality, affordable, legal education to qualified individuals, wherever located, using the most effective, state-of-the-art educational technology available.

The primary objective is to educate and prepare students for the legal profession. American Institute of Law is committed to the success of each person as an individual and welcomes the diverse experiences of its students.

WELCOME



Thank you for your interest in the law program offered by American Institute of Law. I congratulate you in pursuing a career in law and for taking advantage of the excellent law program we have to offer.

We are especially sensitive to the special needs of adult students returning to college after a long absence from the classroom and to those seeking to advance in their careers. Our main goal is responding to the needs of today's law students by offering quality, affordable, legal education. Our main objective is to prepare students for entry into the legal field.

This catalog is designed to provide the valuable information regarding the objectives and requirements of the law program that is offered entirely on-line.

Our on-line mode of instruction provides flexibility and convenience for students to finish a degree program. The main advantage of American Institute of Law is the quality and expertise of the instructors, which will enhance the students' educational experience.

I invite you to join us and look forward to welcoming you to the American Institute of Law community.

Respectfully,

A handwritten signature in black ink, appearing to read "Edward R. Green". The signature is fluid and cursive.

Edward R. Green
Dean, First-Year Law Professor

JURIS DOCTOR PROGRAM

Program Information:

The Juris Doctor degree is a traditional law school program that is designed to prepare students for entry into the legal field in California. Generally, law students must attain a Juris Doctor degree to entitle them to take a bar examination and, upon passing, become a licensed attorney. This program allows students to receive comprehensive instruction beginning with first-year law courses, Contracts, Tort, and Criminal Law. The Juris Doctor program is a four-year, part-time curriculum. This program allows students to continue to work full-time while attending law school. The primary objective is to provide students with a strong background in the study of law in order to become a successful attorney.

Students who have successfully completed the first year of law study must pass the FYLSX required by Business and Professions Code § 6060(h) and Rule VIII of the Rules Regulating Admission to Practice Law in California as part of the requirements to qualify to take the California Bar Examination.

A student who passes the First-Year Law Students' Examination within three (3) administrations of the examination after first becoming eligible to take it will receive credit for all legal studies completed to the time the examination is passed.

A student who does not pass the examination within three (3) administrations of the examination after first becoming eligible to take it must be promptly disqualified from the law school's JD degree program. If the dismissed student subsequently passes the examination, the student is eligible for re-enrollment into the program, but will receive credit for only one year of legal study.

Educational Objectives:

- Prepare students for the basic professional degree in law.
- Provide a comprehensive understanding of the profession of law and the legal system of the United States.
- Encourage students to develop analytical thinking, mental alertness, and effective communication skills.
- Train students to become eligible to sit for the California Bar Examination and practice law in the State of California and in Federal Courts.

The law program objectives are designed to provide an outstanding legal education and practical knowledge necessary for career-minded students to earn their Juris Doctor degree and to broaden their professional opportunities and to prepare students to enter the job market at various levels in their respective fields. The primary goal of the law program is to assist students to obtain sufficient knowledge to pass both the First Year Law School Exam (FYLSX) and General Bar Exam (GBX) as mandated by the California Committee of Bar Examiners in order to become a practicing attorney.

LECTURE DELIVERY SYSTEM

The law program is administered entirely on-line, utilizing our state-of-the-art Learning Center with specifically developed areas to enable students to attain degree program objectives through the online learning education method, which is both flexible and customizable.

The school of law utilizes the following state-of-the-art platforms:

Populi (Learning Center)

The Learning Center includes course syllabi (containing learning objectives, textbook chapters and assignments), midterm examinations and the final exam. Writing assignments ensure that law students, have the greatest opportunity to demonstrate that they have attained the goals and objectives for the program. Our Learning Center is web-based and can be accessed anywhere, anytime with any web browser, Mac, Windows or Linux. Our Learning Center provides high security. Student data and records are private, secure, backed up, firewalled, encrypted, password-protected and actively monitored. Our Learning Center is designed for everyone—students, faculty, and staff. One login for everything—courses, syllabi, class handouts, viewable/downloadable lectures, exams, grades, payments, billing, and other student information. The student interface is very intuitive and requires very little support.

MegaMeeting (Live Interactive Lecture)

Our live, interactive lecture system is easy to use and is 100% browser-based. There is nothing to download in order to join a class. No software incompatibility issues. An internet connection and a web browser is all that is required. Our live, interactive lecture system is multi-platform, cross platform and browser compatible, operating on all PC/MAC/LINUX machines and is also compatible with all of the major internet browsers, including Internet Chrome, Explorer, Firefox, Microsoft Edge, Safari and Opera. Our live, interactive lecture system provides high quality and flexible video streams. Our system allows instructors and students to directly interact by face, voice and texting communication. Instructor and students may ask and answer questions in real-time. It allows for multiple-person interaction (more than 100) all in real-time. Lectures are recorded and uploaded to the Learning Center for 24/7/365 access by students.



CURRICULUM

FIRST YEAR

LAW 100: Introduction to Law, 1 Semester Unit, 2 Weeks - Pass/Fail - In this introductory course, the student discovers the basic concepts of law and the history of the American system of jurisprudence and juristic theory that originated from, and was developed and formulated through, the common law of England and is now recognized as an organic part of the jurisprudence of most of the United States. Students are introduced to important legal terminology, basic legal analysis, and practice of the law. An orientation to legal writing is presented with an emphasis on case briefing skills. Students will be required to submit case briefs, in the proper format as discussed in-class, for each of the three (3) substantive law subjects—Contracts, Torts and Criminal Law. The students' submissions will be evaluated to determine adequate competence.

LAW 101: Contracts, 7 Semester Units, 14 Weeks – Students will study both the common law contract principles relating to contracts for services and the Uniform Commercial Code contract principles relating to contracts for goods. They will learn the rules governing the formation of contracts such as offer, acceptance, consideration & defenses, such as, the statute of frauds, incapacity, illegality, misrepresentation/fraud, duress, unconscionability, undue influence and mistake. Students will also study contractual conditions, third-party rights, assignments, delegations & the law pertaining to the enforcement of contracts, liability & remedies for breach of contract.

LAW 102: Torts, 7 Semester Units, 14 Weeks – This course is a survey of civil causes of action for which an injured party may seek redress and compensatory relief in court. Students will learn various theories of tort liability including intentional torts to person and property such as assault, battery, false imprisonment, trespass and infliction of emotional distress. Students will also examine the law relating to causes of action for ordinary and professional negligence, wrongful death, products liability, and dignitary torts such as invasion of privacy, defamation, constitutional torts and nuisance. They will also examine strict liability causes of action such as pet ownership and products liability. Finally, students will examine tort defenses of privilege, mistake, self-defense, consent, necessity, immunity, contributory and comparative negligence and assumption of the risk.

LAW 103: Criminal Law, 6 Semester Units, 12 Weeks – Students will examine the common law and the modern criminal justice systems including their theory of punishment, classification of crimes, criminal causation and elements of various crimes. Students will study the criminal culpability rules applicable to perpetrators such as principals, accessories & accomplices. Students will learn the elements of various crimes committed against persons such as homicide, assault, battery, rape and mayhem. They will also study property crimes such as larceny, embezzlement, false pretenses, receiving stolen property, robbery, burglary & arson. Further, students will examine the inchoate crimes of attempt, solicitation and conspiracy, and will also learn many affirmative defenses including mistake, self-defense, consent, infancy, insanity, intoxication, duress, necessity, and entrapment.

LAW 104: Legal Analysis & Writing, 2 Semester Units, 4 Weeks - Pass/Fail - This course will provide an introduction to both the concepts behind and the practical applications of legal analysis and writing. This course will include instruction in understanding and utilizing legal concepts in a factual setting. This course will introduce and develop the student's skills in applying law to various fact patterns. The student will learn the importance of being able to spot issues, recall relevant law and to articulate their analysis and reasoning in a logical, lawyer-like manner. The skills learned in this class can be applied throughout law school and in the practice of law. Students will be required to submit "Issue/Rule Statements" for each of the three (3) substantive law subjects—Contracts, Torts and Criminal Law (further information as to the content of the "Issue/Rule Statements" will be discussed in-class). The students' submissions will be evaluated to determine adequate competence.

LAW 105: First Year Skills Workshop, 3 Semester Units, 6 Weeks - Pass/Fail - This course is designed to assist the student in their preparation for their final examinations by distilling all the information learned in the first-year substantive law classes and using this as a basis for improving their analytical skills. Essay assignments and multiple-choice questions will be used as teaching tools to simulate fact patterns and challenges which the student may be confronted with in future examinations and as practicing attorneys.

All of the multiple-choice questions and essay exams will be of material never presented to the students in previous class

Every week students are required to write answers to two essays. Student answers **MUST** be submitted no later than the end of the week following the week the essays were assigned. The answers the students submit for the questions will be returned with answer material. The student's answers will be evaluated to determine adequate competence.

SECOND YEAR

LAW 221: Civil Procedure, 9 Semester Units, 18 Weeks - This course examines the rules governing civil proceedings and the jury trial system with emphasis on federal procedural rules. Students will study various phases of civil litigation and learn how to proceed with litigation in a court of law. Students will study the statutory and decisional law related to federalism, allocations of power between state and federal courts, personal and subject matter jurisdiction, rules of pleading, claim and party consolidation, venue, pre and post-trial motion practice, claim and issue preclusion, discovery, summary judgment, dismissals, and the appellate process.

LAW 222: Real Property, 9 Semester Units, 18 Weeks - The course provides doctrinal analysis of various common and modern real property rules. Students will examine ownership, possessory, alienable rights and other legal interests in free- hold and non-freehold estates, future interest, land covenants, equitable servitudes and easements. Students will study the law related to the recordation, use and transfer of property interests, and landlord/tenant law.

LAW 223: Remedies, 4 Semester Units, 8 Weeks - Students will learn equitable and legal remedies that are available to civil litigants. They will learn how to allege measure and define the scope of monetary damage awards, restitution, legal fees, constructive trusts and apportionments in tor and contract actions. Students will explore coercive remedies such as temporary restraining orders, preliminary injunctions, permanent injunctions, specific performance, contempt and declaratory relief.

LAW 224: Criminal Procedure, 4 Semester Units, 8 Weeks - Students will study the rights of the accused in criminal matters by examining various provisions to the Bill of Rights of the United States Constitution. Students will learn the law governing searches and seizures, confessions, double jeopardy, the right to counsel, jury trials, speedy trials, pleas, exclusionary rules, and the appellate rights of an accused to enforce constitutional guarantees.

THIRD YEAR

LAW 231: Evidence, 9 Semester Units, 18 Weeks - This course teaches the standards that regulate the admissibility of proof at judicial proceedings placing special emphasis on the Federal Rules, California rules and general principles of evidence law. Students will study burdens of proof, relevancy, the hearsay rule and its exceptions, policy-bases exclusionary rules, legal privileges, expert and lay opinions, scientific, forensic and demonstrative evidence, impeachment, authentication, character and habit evidence, and presumptions.

LAW 232: Constitutional Law, 9 Semester Units, 18 Weeks - Students will study the United States Constitution, the three branches and structure of the federal government, limitations and scope of government power, judicial review, the role of the United States Supreme Court,

the Bill of Rights, and personal liberties. Students will examine the constitutional distribution of power between the federal government and the individual states, and personal liberties under the Due Process Clauses with special focus on fundamental rights, equal protection, and freedom of assembly, press, religion and speech.

LAW 233: Corporations, 4 Semester Units, 8 Weeks - This course is an inquiry into the law governing American business enterprises. Students will study model, statutory and decisional law related to the formation and dissolution of private, public, close and limited liability corporations. Students will study the law governing public stock and securities transactions, dividends, mergers and hostile takeovers, and the rights of corporate shareholders. Students will study the respective roles, duties, liabilities, rights and remedies of shareholders and business decision-makers, including corporate directors, officers and subordinate employees.

LAW 234: Agency & Partnership, 4 Semester Units, 8 Weeks

This course is a survey of the law of various unincorporated business associations. Its purpose is to acquaint students with the fundamental legal elements of these business relationships and entities. This course will focus on the laws of agency and partnership including formation, termination, fiduciary responsibilities and raising capital concern.

FOURTH YEAR

LAW 401: Wills, Trusts & Successions, 5 Semester Units, 10 Weeks - This course is a two-part survey of the law of probate. Students will learn California probate law as it relates to the formation and validity of testamentary wills, intestacy succession, and disposition of probate assets. Then, students will study common law revocable and irrevocable trusts and the statutory, doctrinal and decisional law pertaining to trust creation, modification and termination, trust management, the powers, duties and obligations of trustees, and beneficiary rights.

LAW 402: CA Civil Procedure, 4 Semester Units, 8 Weeks - This course examines the rules governing civil proceedings and the jury trial system with emphasis on California civil procedural rules. Students will study various phases of civil litigation and learn how to proceed with litigation in a court of law. Students will study and contrast Californian and federal civil procedure rules as they relate to federalism allocations of power between state and federal courts, personal and subject matter jurisdiction, rules of pleading, claim and party consolidation, venue, pre and post-trial motion practice, claim and issue preclusion, discovery, summary judgment, dismissals, and the appellate process.

LAW 403: Community Property, 5 Semester Units, 10 Weeks - Students will examine the California law relating to community, quasi-community and separate property, the division of marital assets upon divorce and death of a spouse, marital agreements, business assets, commingling of funds, property improvements, spousal liability for community and separate debts, education expenses, spousal rights to pension and disability income, lawsuit settlements, life insurance proceeds, and management and transfer of community property assets.

LAW 404: Professional Responsibility, 4 Semester Units, 8 Weeks - This course is a survey of attorneys' legal and ethical obligations, and the standards that are attendant to the practice of law and the legal profession. Students will study California and model statutory codes and decisional law that define an attorney's legal and ethical obligations to clients, the courts, opposing counsel and the profession. They will study various legal conflicts that may arise during client representation while fulfilling the varying roles of advocate, officer of the court, public icon and working practitioner. Students will study the business and economic aspects of the practice law, restraints on practice, the role of the judiciary and the state bar in enforcing attorney rules of professional conduct, and sanctions for violating the rules.

LAW 405: Practical Skills Training, 6 Semester Units, 12 Weeks - Pass/Fail -

The Practical Skills Training course is a structured training program designed to help you develop the practical, day-to-day skills you will need as an entry-level lawyer. You will learn key areas of competence through everyday scenarios that parallel real-life practice.

LAW406: Advanced Legal Research & Writing, 2 Semester Units, 4 Weeks - Pass/Fail -
This course will provide students with instruction related to both the concepts behind and the practical applications of legal research, writing and analysis. This course will include instruction in understanding and utilizing primary and secondary sources of law including case law, statutory and constitutional law. Students will also receive instruction related to the basics of legal research, both traditional and online (hard-copy and electronic), and its importance to the legal process. This course will include instruction as well as practice in the drafting of selected documents typically encountered in the routine practice of law.

Every week students will be required to write answers to two fact patterns or research assignments. The student's submitted answers will be evaluated to determine adequate competence and will be returned with answer material.



CALENDAR OF COURSES

CURRENT CURRICULUM – SCHEDULE OF REQUIRED COURSES

FIRST YEAR						
<u>FULL-YEAR LASSES</u> (TWO STARTS PER YEAR) <u>SPRING:</u> MARCH <u>FALL</u> SEPTEMBER	LAW 100	INTRODUCTION TO LAW (P/F)	2 WEEKS	1 SEMESTER UNIT	40 HOURS OF STUDY	Offered Twice Every Year
	LAW 101	CONTRACTS	14 WEEKS	7 SEMESTER UNITS	280 HOURS OF STUDY	
	LAW 102	TORTS	14 WEEKS	7 SEMESTER UNITS	280 HOURS OF STUDY	
	LAW 103	CRIMINAL LAW	12 WEEKS	6 SEMESTER UNITS	240 HOURS OF STUDY	
	LAW 104	LEGAL ANALYSIS & WRITING (P/F)	4 WEEKS	2 SEMESTER UNITS	80 HOURS OF STUDY	
	LAW 105	FIRST-YEAR SKILLS WORKSHOP (P/F)	6 WEEKS	3 SEMESTER UNITS	120 HOURS OF STUDY	
SECOND YEAR						
<u>FALL SEMESTER:</u> NOVEMBER	LAW 221	CIVIL PROCEDURE	18 WEEKS	9 SEMESTER UNITS	360 HOURS OF STUDY	Offered Once Every Other Year
<u>SPRING SEMESTER:</u> MARCH	LAW 222	REAL PROPERTY	18 WEEKS	9 SEMESTER UNITS	360 HOURS OF STUDY	
<u>SUMMER SEMESTER:</u> JULY & SEPTEMBER	LAW 223	REMEDIES	8 WEEKS	4 SEMESTER UNITS	160 HOURS OF STUDY	
	LAW 224	CRIMINAL PROCEDURE	8 WEEKS	4 SEMESTER UNITS	160 HOURS OF STUDY	
THIRD YEAR						
<u>FALL SEMESTER:</u> NOVEMBER	LAW 231	EVIDENCE	18 WEEKS	9 SEMESTER UNITS	360 HOURS OF STUDY	Offered Once Every Other Year
<u>SPRING SEMESTER:</u> MARCH	LAW 232	CONSTITUTIONAL LAW	18 WEEKS	9 SEMESTER UNITS	360 HOURS OF STUDY	
<u>SUMMER SEMESTER:</u> JULY & SEPTEMBER	LAW 233	CORPORATIONS	8 WEEKS	4 SEMESTER UNITS	160 HOURS OF STUDY	
	LAW 234	AGENCY & PARTNERSHIP	8 WEEKS	4 SEMESTER UNITS	160 HOURS OF STUDY	
FOURTH YEAR						
<u>FALL SEMESTER:</u> NOVEMBER	LAW 401	WILLS, TRUSTS & SUCCESSION	10 WEEKS	5 SEMESTER UNITS	200 HOURS OF STUDY	Offered Once Every Year
<u>SPRING SEMESTER:</u> JANUARY & APRIL	LAW 402	CA CIVIL PROCEDURE	8 WEEKS	4 SEMESTER UNITS	160 HOURS OF STUDY	
	LAW 403	COMMUNITY PROPERTY	10 WEEKS	5 SEMESTER UNITS	200 HOURS OF STUDY	
<u>SUMMER SEMESTER:</u> JULY & SEPTEMBER	LAW 404	PROFESSIONAL RESPONSIBILITY	8 WEEKS	4 SEMESTER UNITS	160 HOURS OF STUDY	
	LAW 405	PRACTICAL SKILLS TRAINING (P/F)	12 WEEKS	6 SEMESTER UNITS	240 HOURS OF STUDY	
	LAW 406	ADVANCED LEGAL RESEARCH & WRITING (P/F)	4 WEEKS	2 SEMESTER UNITS	80 HOURS OF STUDY	

ACADEMIC POLICIES AND PROCEDURES

GRADES

Final Grades are based on a combination of the following exams:

- Midterm Exam
- Final Exam

Each item is weighed accordingly and tabulated to produce a final grade.

Typical Format Example for First-Year Courses:

- Midterm Exam: 40% (Essay 20% - Multiple-choice test 20%)
- Final Exam: 60% (2 Essays [20% each] - Multiple-choice test 20%)
- Total: 100%

GRADING

The evaluation process will include the professor submit examinations and assignments to the dean prior to the start of class. All professors are licensed California attorneys. Grades will be submitted according to the deadlines established by the Registrar. Incidences of delinquency will be reported to the Dean. Anonymous grading is used to protect against favoritism or bias in grading. The procedure used to maintain the anonymity of examinees is by computer generated random identification numbers that will be used for the graders. Once the exams are graded, the computer will convert the identification numbers back to student numbers and populate the student database with the grades issued by the grader. This grading system ensures accuracy, validity, reliability by maintaining consistency in the evaluation of each student's academic performance.

INSPECTION AND COPYING OF EXAMS

American Institute of Law allows students to inspect and copy examination questions and their answers to those questions (other than for multiple-choice) through the Student Center.

GRADE REVIEW

The process for a review of grades is for the student to petition the Grade Review Committee, within 30 calendar days of the publication of the grades, and present credible evidence in support of such a claim that a course grade resulted from unfairness, a departure from established grading policy, or a clearly shown mistake. The petition process is at no cost to the student and submission of petitions is permitted on-line.

AUDITING CLASSES

Normally, the auditing of classes is not allowed. In extraordinary circumstances, students, with express permission of the Dean of the Law School may be allowed to audit classes. Audit is an educational term for the completion of a course of study for which no assessment of the performance of the student is made nor grade awarded. The school will record a grade of "audit" to those who have audited a class in which grades are typically awarded.

In those cases, "audit" indicates that the individual merely has received teaching, and has experienced the course, but has not been assessed nor received academic credit. Many times, students audit a class where they have little confidence as to their knowledge of the subject matter of the particular class that they had previously taken for credit.

GRADING SCALE

<u>Letter Grade</u>	<u>GPA</u>
A+ (97-100).....	4.33 Indicates an excellent level of achievement
A (93-96.9).....	4.0
A- (90-92.9).....	3.67
B+ (87-89.9).....	3.33 Indicates a good level of achievement
B (83-86.9).....	3.0
B- (80-82.9).....	2.67
C+ (77-79.9).....	2.33 Indicates an adequate level of achievement
C (73-76.9).....	2.0
C- (70-72.9).....	1.67 Indicates a fair level of achievement
D+ (67-69.9).....	1.33
D (63-66.9).....	1.0
D- (60-62.9).....	0.67 Indicates an inadequate but passing level of achievement
F (Below 60).....	0.0 Indicates a failing level of achievement

P/F..... Pass/Fail
 "Pass/Fail" will be used for the following courses: Law100 - Introduction to Law (1Semester Unit), Law104 - Legal Analysis and Writing (2 Semester Units), Law105 -First-Year Skills Workshop (3 Semester Units), Law405 - Practical Skills Training (6 Semester Units) and Law406 - Advanced Legal Research & Writing (2 Semester Units).

W..... Withdrawn

I..... Incomplete

R..... Repeated Course

A course with "R" as a grade indicates that the student has repeated the course at a latter time and received a passing grade in the subsequent class. No credit will be given for the initial course with the R designation. The points given for the subsequent, repeated course will be the points achieved on the repeated class.

If a student fails a required class, then repetition is necessary.

If a student wishes to repeat a class to improve a passing grade received, then the following circumstance apply. Repeated classes will only be allowed after analysis and the express written permission by the Dean of the Law School. These steps are necessary for the following reason. If a student receives a low passing grade (e.g., D- or D) and wishes to repeat the class to improve their grade-point average, the student must be informed of certain ramifications of this action, namely that, a student must attain 48-52 or 24-26 of consecutive weeks of passing credit to receive one year or one-half year, respectively, of law study to satisfy eligibility for bar examination purposes. If a student repeats a class and the previous class will then no longer represent passing credit, a gap may occur that could result in the loss of one-half to one full year of credit.

AUDIT..... Audited Course

Audit indicates that the individual merely has received teaching, and has experienced the course, but has not been assessed nor received academic credit.

ACADEMIC STANDING

Good academic standing is required for graduation and to be awarded the Juris Doctor degree. The following policies apply:

TIMING OF EVALUATIONS

- Students are enrolled at AIL for one academic year at a time. A student's academic status will be re-evaluated and determined at the end of each academic year.

GOOD STANDING

- A student who has a cumulative grade point average of 2.0 ("C") or better will be in good standing.

PROBATION

A student will be placed on Academic Probation under the following situations:

1. When that student finishes an academic year with a cumulative grade point average less than 2.0 but not less than 1.5;
2. When that student is transferring from another law school and was on academic probation or was academically dismissed from that law school;
3. When that student begins an academic term at AIL under the California Bar's "Starting First-Year Law Studies Over" (Do Over) program; or
4. When that student withdraws from an academic term at AIL and is allowed to re-start in a later term.

ACADEMIC DISMISSAL

A student will be Academically Dismissed under the following situations:

1. When that student is on probation and fails to bring their cumulative grade point average up to 2.0 or better by the end of the probationary period;
2. When that student withdraws from an academic term at AIL, is allowed to re-start in a later term and then fails to complete that later term; or
3. When that student finishes an academic year with a grade point average less than 1.5 for that year (regardless of their cumulative grade point average).
4. **FIRST-YEAR LAW STUDENTS ONLY:** When a first-year student fails a class or classes that result in that student having less than 48 consecutive weeks of passing credit, then that student will be academically dismissed from the Juris Doctor program. Also, if a student finishes the first-year of studies with a grade point average less than 1.5, then that student will be academically dismissed from the Juris Doctor program. In either case, that student will not be certified to take the First Year Law Students' Examination.

GRADUATION

Students become eligible to graduate provided each required course is completed with a passing grade and the student finishes their studies with a cumulative GPA of 2.0 or better.

Should any modifications to the academic standing policy become necessary, all students will be notified prior to implementation.

STUDY LOG

Each student is provided with a custom Study Log. This study log not only allows the law school and student to remain in compliance with the California Bar's regulation, that requires eight hundred and sixty-four (864) clock hours per year; but, it will allow the student to manage their lives and study time more efficiently. All students are required to turn in a certified (signed) copy of the Study Log at the end of each course.

STUDY LOG FEATURES:

- **Activity Tracking:** Live Lectures, Archived Lectures, Chat Sessions, Study Groups, Case Readings, Outline/Essay Preparation and other (User Defined).
- **Automatic Time Tracking:** After entering in activity times, the system will automatically calculate total time spent on each study activity for that particular week.
- The system will also automatically calculate the total time for all student activities for that week and total cumulative time spent for the entire academic year.
- The system will also automatically calculate the weekly and cumulative percentage of time spent based on the California Bar requirement of eight hundred and sixty-four (864) clock hours per year.

POLICY FOR THE IMPOSITION OF STUDENT DISCIPLINE

The American Institute of Law has established the following policy for the imposition of student discipline to reinforce the personal integrity of our law students and prepare them for their professional and legal careers.

ARTICLE I - HONOR CODE

A law student shall not lie, cheat, plagiarize, steal, interfere with another student's academic pursuits, falsify or misuse academic records, or fail to report another student's violation of these rules.

ARTICLE II - VIOLATIONS

The following conduct is a violation of the Honor Code only if (1) the conduct is intentional, and (2) it relates to any work intended to result in or lead to completion of work for academic credit from the school of law, while using the placement resources and facilities, or on or in connection with an application for admission to the School.

- a) Lying is deliberate misrepresentation of a fact, or deliberate omission of facts making an otherwise true statement a misrepresentation.
- b) Cheating is giving or receiving unpermitted aid in any course or assignment. Law students should assume that no aid is permitted, from other persons or materials of any kind, unless specifically authorized by the professor.
- c) Plagiarism is the use, by a person, of another author's product with the representation that it is the person's own original product.
- d) Stealing is taking without permission any property belonging to another.
- e) Interference with academic pursuits is any conduct which makes it difficult or impossible for other law students to perform academic work. It must be done with the intention of hindering other students' academic success.
- f) Falsification or misuse of academic records. An "academic record" is any paper or electronic version, official or unofficial, of any student's academic record, transcripts, application documents, admission credentials, and academic record transaction documents. "Falsification or misuse" is unauthorized access, use, disclosure, or alteration.
- g) Failure to report a breach of the Honor Code is (1) failure to report, pursuant to Article IV a), actual knowledge that another student has committed a violation of the Honor Code or (2) failure to appear and testify truthfully as a witness in any Informal Hearing conducted under Article IV c).
- h) Exception for good faith reporting of alleged offenses. The good faith reporting of an Honor Code violation, whether or not the alleged violator is later charged or convicted with any offense under the Honor Code, may not itself be punished as a violation of the Honor Code.

ARTICLE III - ADMINISTRATION

The faculty of American Institute of Law shall be responsible for implementing the Honor Code. An Honor Council shall be responsible for administering the Honor Code in accordance with its purpose, scope and procedures.

- a) Honor Council Composition
 - 1. Faculty Members - The Dean shall appoint one faculty member to the Honor Council. Faculty member shall serve a two-year term on the Honor Council on a staggered basis, and is eligible for reappointment. If a faculty Honor Council member is unable to

complete his or her two-year term, the Dean shall appoint a replacement to serve until the end of the term.

2. Honor Council Chair - The Dean shall serve as Chair. It shall be the duty of the Chair to preside at all meetings of the Council, to receive all complaints and allegations of violations of the Honor Code, and to perform all duties required by the office.

b) Student Agreement

Upon acceptance to American Institute of Law, each student acknowledges that he/she has received and read the Honor Code, understands it, and agrees to abide by its provisions.

ARTICLE IV - PROCEDURES

a) Report of Suspected Violations

A law student or faculty member having actual knowledge that a law student has committed a violation of the Honor Code shall report such knowledge by a signed written complaint filed with the Chair of the Honor Council. In addition, any student or other person who believes there has been a violation of the Code may bring the alleged violation to the attention of the Chair by filing a signed written complaint. The complaint should include a brief account of the facts describing the incident and shall be submitted no later than 30 days after the complainant becomes aware of the incident.

b) Preliminary Determination

Upon receipt of a complaint, the Chair shall determine whether the complaint alleges a violation within Article II of the Honor Code. The Chair shall inform the complainant in writing of this decision and the rationale for it. If the Chair believes the reported act falls within Article II of the Honor Code, he or she shall inform the accused person (the "Respondent") in writing of the complaint and furnish him or her with a copy of the Honor Code. If the Chair does not believe that the reported act falls within Article II of the Honor Code, no further action shall be taken and all copies of the complaint in the possession of the Chair shall be destroyed. A determination by the Chair that the complaint fails to state a violation within Article II of the Honor Code does not preclude a contrary conclusion upon a subsequent complaint based on new evidence.

c) Informal Hearing

Within a reasonable time after a complaint alleges a violation within Article II of the Honor Code, the Chair shall convene an Informal Hearing with the Honor Council.

1. Honor Council. The Honor Council shall consist of the Dean and one faculty member.

2. Notice to Respondent. The Chair shall inform the Respondent in writing of the time and place of the Informal Hearing.

3. Procedures. The proceeding shall be conducted informally. Only the Honor Council, the Respondent and his or her legal representative, if any, and, while they are testifying, any necessary witnesses may be present at the hearing. All matters discussed at the hearing are to be held confidential by those present. The Informal Hearing shall be recorded on audio or video tape by the Chair, and only the Chair and the Respondent and his or her legal representative, if any, shall have access to the tape recording without appropriate legal process. The Chair shall be responsible for the security of all records of the hearing, including taped records and any transcripts thereof, and shall make a proper disposition of them when they are no longer needed. The Honor Council may question the complainant, the Respondent, and any other witnesses present. The Respondent shall have the opportunity to present evidence and to question witnesses. The formal rules of evidence shall not apply.

4. Decision. At the conclusion of the Informal Hearing, the Honor Council shall deliberate on the issue of guilt and, if guilt is found, the appropriate penalty. In deciding the question of guilt, the preponderance of the evidence standard shall be applied by the Honor Council. A decision by a vote of at least two Honor Council members on the issue of guilt and/or on the appropriate penalty shall be considered a recommendation to the President and shall be overridden by the President only if he or she considers the recommendation to be clearly erroneous based on the evidence adduced at the Informal Hearing. If the Honor Council splits evenly on the issue of guilt or the appropriate

penalty, the Chair shall decide the question(s) based on his or her own view of the preponderance of the evidence adduced at the Informal Hearing.

5. Penalties. In determining the penalty to be recommended and applied, the Honor Council shall include in their consideration the seriousness of the violation, the degree of willfulness and premeditation, and the truthfulness of the Respondent throughout the Informal Hearing. Possible penalties for each of the categories of Honor Code violations may include: a failing grade in the course, a cancellation of an examination, a denial of course credit, a formal written reprimand, the loss of privileges, and suspension or dismissal. If the penalty is suspension, a student may be suspended for a reasonable amount of time, which may include the time required for treatment or rehabilitation.

d) Final Action

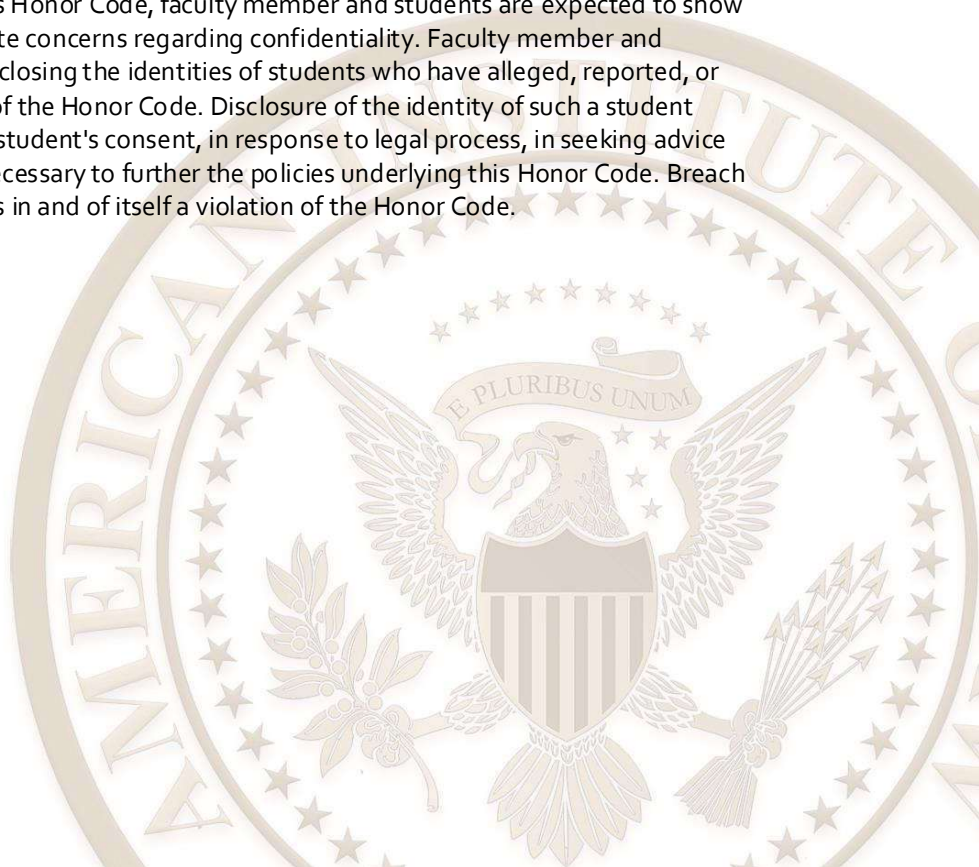
At the conclusion of the Informal Hearing, the Honor Council shall reach a determination on the issue of guilt and, if guilt is found, on the appropriate penalty. Within a one week, the Chair shall inform the Respondent, and the complainant in writing. The written final determination, will include a statement of the facts, conclusions, and sanctions, if any. If the penalty imposed includes suspension or expulsion, the matter shall be forwarded to the President for further action. Upon final determination of the issue of guilt and the appropriate penalty a record shall be filed in the confidential student file. Such record shall include the violation charged, the finding of the Honor Council (including any finding that the Respondent is not guilty of the charge), and the penalty imposed if guilt is found. In addition, the Honor Council may include such additional information as it determines is necessary.

e) Appeals

Respondent found guilty of a violation of the Honor Code may appeal the finding of guilt and/or the penalty imposed by filing a written notice of appeal to the President within 10 working days of receiving notice of the Honor Council's determination in the matter. The student will have the right of class participation and attendance during the consideration of any appeal by the President.

f) Confidentiality

In all matters arising under this Honor Code, faculty member and students are expected to show due consideration for legitimate concerns regarding confidentiality. Faculty member and students must refrain from disclosing the identities of students who have alleged, reported, or been charged with violations of the Honor Code. Disclosure of the identity of such a student should only be made with the student's consent, in response to legal process, in seeking advice from legal counsel, or when necessary to further the policies underlying this Honor Code. Breach of any duty of confidentiality is in and of itself a violation of the Honor Code.



STUDENT SERVICES

ACADEMIC COUNSELING

Faculty and staff are available to assist students in achieving their educational objectives. There will always be one instructor that will be responsible for all academic support for the given class. The instructor for the first-year students will be responsible for maintaining adequate office hours for students' calls. The office hours are from 10:00am-5:00pm (Pacific Time), Monday through Friday. With very few exceptions (i.e., holidays), academic support will be available throughout the year. Academic support will also be available through email correspondence where file attachments are possible.

STUDENT PRIVACY AND CONFIDENTIALITY OF RECORDS - FERPA

All sensitive student material is scanned and maintained as encrypted digital files on secure servers and can only be accessed by authorized personnel and will remain confidential in compliance with the Family Educational Rights and Privacy Act of 1974 (FERPA). The law school maintains a permanent hardcopy as well as an electronic record of all files in accordance with the guidelines for Unaccredited Law School Rules, such records include the following:

- Admission Applications
- Official Undergraduate Transcripts and Foreign Evaluations
- Official College Level Examination Program (CLEP) Scores
- Law School Admission Test (LSAT) Scores
- Resume and Personal Statements
- Admission Acceptance Letters
- Enrollment Agreements
- Grade Reports
- Law School Transcripts
- California Bar Correspondence

NON-DISCRIMINATION POLICY

American Institute of Law is committed to providing an equal opportunity to study law to all students without regard to sex, race, color, ancestry, religious creed, national origin, disability, medical condition, age, marital status, political affiliation, sexual orientation, or veteran status.

STUDENTS WITH DISABILITIES – ADA, HIPAA

American Institute of Law strives to provide a legal education to all with the desire and ability to pursue the study of law. In compliance with Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990 (ADA). It is our practice to provide reasonable accommodations, when requested by a student, for temporary or permanent disabilities. American Institute of Law is committed to provide reasonable accommodations necessary for students with documented disabilities to pursue their legal studies. The student will need to provide documentation used to substantiate and verify the need for such accommodations. All documentation provided by the student or health provider will be protected under the Health Insurance Portability Accountability Act of 1996 (HIPAA). Student should be aware that any exam accommodations granted by the law school may not be the same as those granted by the State Bar of California. The Dean shall be responsible for implementing any adjustments or accommodations made pursuant to this policy.

STUDENT IDENTITY AUTHENTICATION

LIVE LECTURE ACCESS

All students must enter a unique password that has been provided to gain access to any live lectures (MegaMeeting) to view live lectures.

LEARNING CENTER ACCESS

All students must enter a unique password that they have created to gain access to Populi (Student Center). Students have access to archived lectures, lecture materials, exam interface and grades. Students also have access to the rest of the student body through discussion boards and study groups. All student's personal information is protected and invisible to other students.

STUDENT MENTORING PROGRAM

Upper class students who are in good standing and have passed the First-Year Law Student Exam (FYLSX) are given the opportunity to serve as volunteer mentors for first-year students. Mentors provide advice, direction options and encouragement to first-year students.

Mentors will be given their own password-protected chatroom that only designated first-year students may utilize. The peer mentoring program greatly increases students' morale and give mentors a chance to participate in the encouragement of the students who will follow in their footsteps.

CHAT ROOM GUIDELINES

Please be advised that the law school video conferencing is for education purposes only and that all participants must adhere to all American Institute of Law codes of conduct when utilizing our chat room interface. Any inappropriate communication, either in typed, audio or video form, will not be tolerated. The law school reserves the right to periodically review or monitor live chat conversations and to terminate any participant's access, if necessary. Should you have any issues or concerns, please feel free to contact the Dean of the Law Program.

LIBRARY

Law students have access to WestLaw. WestLaw provides exclusive access to leading primary law publications such as United States Codes Annotated (USCA)[®], the National Reporter System[®], and the industry's only annotated CFR. It also provides all the same titles found in law libraries across the US and complete American Law Reports (ALR)[®], one of the leading research and case-finding tools. Also included are top jurisdictional and practice area analytical resources such as Wright and Miller's Federal Practice and Procedure[®], State Jurisprudence titles, and Williston on Contracts[®]. WestLaw's bar-admitted reference attorneys offer world-class service and can help students find what is needed. They are always available (24/7/365), and always free.

Each student will receive a WestLaw ID Card, a unique password, and have access to 95% of all WestLaw content—no public records content. Students have monthly time-restricted access to WestLaw.

TECHNOLOGY REQUIREMENTS

Computer literacy is beneficial and highly recommended. Familiarity in navigating on the Internet and on the computer also plays an important part in a student's ability to communicate with administration, faculty, and fellow students.

Students must have some basic knowledge of computers with the minimum specifications set forth below. The student is responsible, at his or her expense, for the following:

- Computer, Web Camera and Microphone
- Internet access (Cable or DSL – no dial-up)
- Printer (Required)

Minimum Computer Requirements:

Windows, Apple or Linux

- Internet Browser
- Adobe Acrobat Reader for reading "pdf" formatted handouts, syllabus, assignments, etc. Available at no cost at www.adobe.com.

- For class work and homework assignments: Any program capable of creating text documents i.e., Word, Wordpad, Notepad, OpenOffice. OpenOffice is available at no cost at www.openoffice.org.
- 1.5 mbps download speed and 512 kbps upload speed (hardwired or “N” speed wireless preferred).

Computer Disclaimer

Neither the school of law nor the school’s online service provider is responsible for lost files, (i.e. data, homework assignments, email, computer generated graphics) events or conditions either natural or man-made occurring externally to the immediate institute environment or as a result of externally provided actions. A student’s computer homework files and project are created and originate on the student’s personal computer. Students are responsible for maintaining current and viable backup of all of their own work on their computer. Students are further responsible for ensuring all assignments are delivered to the school in a timely manner as directed regardless of whether their computer, email, or Internet is functioning properly.

PLACEMENT SERVICES AND HOUSING

The law school currently does not offer placement services. Housing is not offered and or necessary as the education is administered entirely on-line.



ADMISSIONS

MINIMUM ENTRANCE REQUIREMENTS

(Must possess or complete one of the following):

- Associates Degree or greater: Degree must be from an approved US college or equivalent.
- A combined total of 60 qualifying semester or 90 qualifying quarter units/credits or greater. Units/credits must be from an approved US college or equivalent.
- A passing score of 50 or greater on all required College-Level Examination Program (CLEP) exams; this solution is for all students who do not possess sufficient units.

Students who have completed courses in foreign countries must have their course work evaluated by a California State Bar approved agency. Course work is offered entirely in English. An official copy of all transcripts or evaluations must be received by law school in a timely manner. Students must complete the admissions application, enrollment agreement, and sign any relevant disclosure statements. Students must also submit a resume and personal statement.

The Juris Doctor degree program adheres to the California State Bar Pre-Legal Education Regulations under Title 4 Admissions and Educational Standards. Chapter 3. Required Education Rule 4.25 General Education in determining the qualifications of those applicants who plan to attend law school and become members of the California Bar.

ADMISSIONS PROCEDURE

1. Receipt of Admissions Application and Applicable Fee
2. Receipt of Official Transcripts
3. Receipt of Enrollment Agreement
4. Receipt of Personal Statement
5. Receipt of Professional Resume

Official Transcript Receipt Deadline: If all official transcripts are not received within 45 days of the start of the academic classes, the student will be administratively dismissed.

TRANSFER CREDIT

The school of law allows transferable credit of completed law course(s) from approved law schools that comparably meet law school course work requirements and standards, which are documented on official transcripts. A transfer student will be allowed a maximum of 2 years of qualifying legal education and must attend American Institute of Law for a minimum of 2 years. Each transcript must be evaluated by the State Bar of California. The completed State Bar of California evaluation and each transcript is also evaluated by the Office of the Registrar and the Dean to determine what course work can be transferred into the current program.

TUITION AND FEES

TUITION

Annual Tuition: \$5,490.00

FEES

Each student will pay yearly, reoccurring, non-refundable fees of \$100 for registration, \$150 for WestLaw Membership and \$100 for ExamSoft Software License. There will be an additional one-time graduation and diploma fee of \$100 that will be applicable only to graduating fourth-year students.

Tuition	\$5,490
Registration Fee	\$100
West Law Membership Fee	\$150
ExamSoft Software License	\$100
Total:	\$5,840.00

TUITION PAYMENT OPTIONS

American Institute of Law is aware of the needs of its students. Accordingly, various payment schedules and plans are available. Please contact the Director of Admissions for further details.

REFUND POLICY

The student has a right to a full (100%) refund of all monies paid, if a student withdraws or cancels WITHIN 7 DAYS after midnight (Pacific Time) of date the Enrollment Agreement was signed. In addition, the student may withdraw from a course after instruction has started and receive a pro rata refund for the unused portion of the tuition and other refundable monies.

The school of law follows a strict refund policy. Example: a student pays \$5,490 tuition plus a \$100 Registration Fee, a \$150 WestLaw Membership fee and a \$100 ExamSoft Software License Fee, for a total payment of \$5,840 for the 52-week program. If the student then decides to withdraw after 13 weeks, then the student would be entitled to a refund calculated in the following manner: 52 (total weeks of the program) - 13 (weeks of tuition used) = 39 (weeks of tuition that was paid but not used); $39 / 52 = .75$ or 75% (the percentage of the unused tuition to the full tuition); $\$5,490$ (cost of tuition only, the Registration Fee, the WestLaw Membership Fee and ExamSoft Setup Fee are non-refundable fees) $\times .75 = \$4,117.50$; $\$4,117.50$ would be the amount refunded to the student.

The period of given instruction is counted on a weekly basis, regardless of the actual day that a particular course begins. Each week starts every Sunday at 12:00am and ends on Saturday at 11:59pm (Pacific Time). If notice is received after a particular week starts, then, that week is counted as a week of given instruction. If the school cancels a course, the school will make a full refund of all charges.

You may withdraw or cancel this agreement and receive a refund by providing notice to the Registrar by email registrar@instituteoflaw.com or by U.S.P.S. Certified Mail, addressed to:

Registrar
American Institute of Law
18411 Crenshaw Boulevard, Suite 416
Torrance, CA 90504-5066

OTHER COSTS FOR SERVICES ADMINISTERED BY NON-INSTITUTE AGENCIES

- Law Student Registration with California Bar – Administered by the California Bar
- First-Year Law Students' (FYLSX) – Administered by the California Bar
- California General Bar Examination (GBX) – Administered by the California Bar
- Application for Determination of Moral Character – Administered by the California Bar
- Multistate Professional Responsibility Exam (MPRE) – Administered by the National Conference of Bar Examiners

STUDENT DISCLOSURE STATEMENT

Student Disclosure Statements of American Institute of Law

CALIFORNIA BAR EXAMINERS REQUIRED DISCLOSURES - PLEASE READ

The following disclosures are required by California Business and Professions Code § 6061, Unaccredited Law School Rule 4.241, Guideline 2.3(D), and Guideline 2.3(E):

American Institute of Law is not approved by the American Bar Association, and not accredited by the State Bar of California. The school of law is registered with the State Bar of California to enable its graduates to take the bar examination upon completion of the Juris Doctor program.

American Institute of Law has not applied for accreditation in the previous five years

American Institute of Law Assets: \$125,000.00; American Institute of Law Liabilities: \$12,360.00

There are no pass rates available of students who have taken the California First-Year Law Students' Examination (FYLSX) or the California Bar Examination (GBX) since the establishment of the law school. American Institute of Law pass rates of students who have taken the FYLSX or the GBX will be provided as soon as available from the State Bar of California.

The educational background, qualifications, and experience of the faculty and the names of any faculty or administrators who are members of the State Bar of California or who are admitted in another jurisdiction are as follows:

Edward R. Green, Dean, First-Year Law Professor
Juris Doctor, Magna Cum Laude, Valedictorian; *Simon Greenleaf University, School of Law.*

Licensed California and Utah attorney and legal educator for over twenty-five years.
Dean and First-Year Law Professor, *American Heritage University, School of Law,* 2010-2015.

Founding Dean and Emeritus Professor of Law, *Abraham Lincoln University, School of Law,* 1996-2010.



Chester S. Zaluga, Dean of Administration, Registrar, Professor
Juris Doctor, Summa Cum Laude, Valedictorian; *Abraham Lincoln University, School of Law.*

Master Business Administration, Summa Cum Laude, Valedictorian; *National University, Los Angeles.*

Master of Arts, Systems Behavioral Science; *Goddard College, Plainfield Vermont.*

Bachelor of Arts, Mathematics; *University of Southern California, Los Angeles.*

Professor, *American Heritage University, School of Law,* 2011-2014

Adjunct Professor, *Abraham Lincoln University, School of Law,* 2007-2010.

Licensed California practicing attorney in the areas of Criminal Defense and Immigration.



Michael P. Dowd, Professor
Juris Doctor, *University of Houston.*

Bachelor of Arts, Cum Laude, *California State University, Long Beach.*

Adjunct Professor, *Abraham Lincoln University, School of Law,* 2010-2011.

Adjunct Professor, *University of La Verne,* 2007-2011.

Supervising Deputy District Attorney, *San Bernardino County District Attorney's Office,* 1996-2017.

Chief Assistant City Prosecutor, City of Pasadena, 2017-Present



Sheldrin Ruiz, Professor
Juris Doctor, American Heritage University, School of Law
Master of Arts, Latin American Studies, California State University, Los Angeles
Licensed California practicing attorney



Lawrence Markey, Professor
Graduated from Michigan Law School Magna Cum Laude
University of southern California, School of Business
Licensed California practicing attorney
Primary are of practice: family law, divorce, child custody, support and domestic violence



Hannah Afonso, Professor
Juris Doctor, American Institute of Law
Bachelor of Arts, Thomas Edison State University,
Licensed California practicing attorney

The most current ratio of faculty to student is one faculty member to 10.72 students (1:10.72).

Current Attrition: 48% [Note: Attrition is also based on students who had withdrawn due to illness or personal circumstance. Attrition is also based on students who were financially Dismissed]

The education American Institute of Law provides may not satisfy the requirements of other jurisdictions for the practice of law and applicants should contact the jurisdiction in which they may wish to practice for that jurisdiction's requirements.

American Institute of Law has never been issued a Notice of Noncompliance by the Committee of Bar Examiners.

The method of instruction at this law school for the Juris Doctor (J.D.) degree program is principally by correspondence.

Students enrolled in the J.D. degree program at this law school who successfully complete the first year of law study must pass the First-Year Law Students' Examination required by Business and Professions Code § 6060(h) and Rule VIII of the *Rules Regulating Admission to Practice Law in California* as part of the requirements to qualify to take the California Bar Examination. A student who passes the First-Year Law Students' Examination within three (3) administrations of the examination after first becoming eligible to take it will receive credit for all legal studies completed to the time the examination is passed. A student who does not pass the examination within three (3) administrations of the examination after first becoming eligible to take it must be promptly disqualified from the law school's J.D. degree program. If the dismissed student subsequently passes the examination, the student is eligible for reenrollment in this law school's J.D. degree program, but will receive credit for only one year of legal study.

Study at, or graduation from, this law school may not qualify a student to take the bar examination or to satisfy the requirements for admission to practice in jurisdictions other than California. A student intending to seek admission to practice law in a jurisdiction other than California should contact the admitting authority in that jurisdiction for information regarding the legal education requirements in that jurisdiction for admission to the practice of law.

PROOF OF ISSUE CATALOG

American Institute of Law
18411 Crenshaw Boulevard, Suite 416
Torrance, California 90504-5066

I have received an electronic or printed copy of the American Institute of Law Catalog which contains the rules, regulations, course completion requirements, and costs of the Juris Doctor program in which I have enrolled.

By typing your full name, you are, hereby, signing this proof of issue. You agree that your electronic signature is the legal equivalent of your manual signature. You further agree that your use of a key pad, mouse or other device to select an item, button, icon or similar act/action, constitutes your signature (hereafter referred to as ("Electronic Signature")), acceptance and acknowledgement as if actually signed by you in writing. You also agree that no certification authority or other third-party verification is necessary to validate your Electronic Signature and that the lack of such certification or third-party verification will not in any way affect the validity and of your Electronic Signature.

Electronic Signature: _____

Date: _____

Disclaimer:

The information contained in this catalog is correct at the time of electronic publication or going to press. It may not be construed as an agreement between American Institute of Law and any intending students or other parties. Similarly, American Institute of Law may not be held responsible for any errors of a typographical nature, although all reasonable steps have been taken to correct such errors. American Institute of Law reserves the right to make amendments or modifications or change any information contained in this catalog with applicable notice.

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