

# AMERICAN INSTITUTE OF LAW

## LEAVE OF ABSENCE PETITION

18411 Crenshaw Boulevard, Suite 416, Torrance, California 90504-5066  
Telephone (888) 412.4593, Fax: (888) 657.1895, Web: [www.instituteoflaw.com](http://www.instituteoflaw.com)



### LEAVE OF ABSENCE

Name \_\_\_\_\_ Student I.D. # \_\_\_\_\_  
Street \_\_\_\_\_ Phone \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_ Email \_\_\_\_\_  
Date of Petition \_\_\_\_\_

Please state the reason for your request:

Academic FYLSX Preparation Medical Family Financial Other (explain)  
(Attach any necessary documentation related to your request)

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### STUDENT ELECTRONIC SIGNATURE

You agree that your electronic signature is the legal equivalent of your manual signature on this enrollment agreement. You further agree that your use of a key pad, mouse or other device to select an item, button, icon or similar act/action, constitutes your signature (hereafter referred to as "Electronic Signature"), acceptance and acknowledgement as if actually signed by you in writing. You also agree that no certification authority or other third party verification is necessary to validate your Electronic Signature and that the lack of such certification or third party verification will not in any way affect the validity and of your Electronic Signature.

STUDENT SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

I acknowledge and certify that I fully understand the following:

- If I choose to go on a leave of absence, in order to be re-instated, my reacceptance is at the sole discretion of American Institute of Law.
- If I have any outstanding tuition due, this petition will not extinguish my obligation to pay all tuition due. I understand that I will be responsible for all charges to the point that I informed the Director of Admissions in writing.
- I am aware that upon successful completion of my first year of law school at American Institute of Law, I will have three consecutive opportunities (administrations) to pass the First Year Law Student Exam (FYLSX). If I have not passed the FYLSX after the third administration, I will be unable to re-enter or continue attending American Institute of Law until I have passed the FYLSX.
- The California Bar Rule requires 24-26 weeks of consecutive study to receive ½ year credit or 48-52 weeks of consecutive study to receive 1 year credit. Withdrawing from American Institute of Law, may result in the loss of credit.

I acknowledge and agree to all terms listed above. Please type your Full First and Last Name

STUDENT SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

Please email petitions to [mmorrison@instituteoflaw.com](mailto:mmorrison@instituteoflaw.com) or fax to 888-657-1895. All sections must be completed and emailed and/or faxed to the email or fax number above or this petition will not be accepted. Please allow 30 days for processing if any tuition refunds are due.

#### FOR ADMINISTRATIVE USE ONLY:

Date Petition Received: \_\_\_\_\_

Date Petition Reviewed: \_\_\_\_\_

Date Petition Granted: \_\_\_\_\_

Official Signature: \_\_\_\_\_